MADAN BHANDARI MEMORIAL COLLEGE

(Estd. 2001)
AFFILIATED TO TRIBHUVAN UNIVERSITY

Date: 2081 Chaitra 4

DETAILED TRAINING RESCHEDULE

Revised Training Schedule: Digital Pedagogy and Subject-Specific Tools Objective: To enhance digital teaching competencies and knowledge in specialized digital tools. Proposed Date: 2081/12/04 to 2081/12/09 Participants: 50 Training Medium: Physical Participation from Neighboring Campus: Yes

S.N.	Session Topic	Date	Time	Resource Person	Remarks
1	Orientation / Introduction to Digital Pedagogy	2081/12/04	06:30-07:30	Mohit Guragaon	
2	Introduction to Subject-Specific Tools	2081/12/04	07:45-09:15	Mohit Guragaon	Interactive Session
3	Digital Pedagogical Tools (Zoom, MS Teams, Google Meet)	2081/12/04	09:30-11:00	Mohit Guragaon	Practical Session
	Lunch Break	Daily	11:00-11:45		
4	Using LMS: Moodle (Creating courses, assignments, quizzes)	2081/12/04	11:45-13:30	Saroj Mahto	Hands-on session
5	Interactive Video Creation (Screencastify/Loom)	2081/12/05	06:30-08:15	Saroj Mahto	Hands-on Activities
6	Advanced LMS Features (Assessment, Gradebook, Analytics)	2081/12/05	08:30-10:15	Saroj Mahto	Practical Exercises
7	Pedagogical Assessment Tools: Constructed Response	2081/12/05	10:30-12:15	Saroj Mahto	Practical Session
8	Pedagogical Assessment Tools: Selected Response (Google Forms, Quizizz)	2081/12/06	06:30-08:00	Saroj Mahto	Interactive Workshop
9	Digital Tools for Research: Citation Management (Google Scholar, Zotero)	2081/12/06	08:15-09:45	Samulson Neupane	Practical Exercises
10	Learning Analytics and Reporting (Using Moodle Analytics, Power BI)	2081/12/06	10:00-11:30	Raheem Ansati	Case Studies
11	AI Tools in Teaching (Adaptive Learning, AI Quizzes)	2081/12/07	06:30-08:00	Raheem Ansat	Demonstration
12	Subject-Specific Tools: Research Methods & Data Analysis (SPSS, NVivo)	2081/12/07	08:15-10:00	Samulson Neupane	Hands-on Workshop
13	Data Visualization Tools (Excel, Tableau)	2081/12/07	10:15-11:45	Raheem Ansati	Practical Exercises

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S.N.	Session Topic	Date	Time	Resource Person	Remarks
14	Subject-Specific Practical Session (Integration of Tools in Classroom)	2081/12/08	06:30-08:30	Raheem Ansati	Group Activities
15	Learning Analytics and Reporting (Using Moodle Analytics, Power BI)	2081/12/08	08:45-10:15	Raheem Ansati	Hands-on Exercises
16	Feedback & Reflection Session	2081/12/09	06:30-08:00	Training Coordinator Naw Raj Joshi HoD, BCA	Interactive Discussion
17	Closing Ceremony and Certificate Distribution	2081/12/09	08:15-09:45	Mr. Ramsharan Pyakurel Acting chairmain Dr. Babu Ram Adhikari Campus chief	Certificate Awarding

Training Medium: Physical (Interactive, Practical, Group Activities)
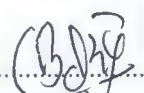
Important Instructions:

1. Attendance is mandatory for all sessions on both phases.
2. Bring your laptops for practical sessions.
3. Snacks, tea, and lunch will be provided during the training as indicated.

Remarks:

- Participants from neighboring campuses will actively engage.
- Each session duration: minimum 1.5 hours.
- Necessary resources and refreshments will be provided.
- Documentation (Attendance Sheets, Photos, Training Reports) will be maintained for verification by UGC.

Dr. Babu Ram Adhikari
Campus Chief